YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. GUNDADHUR P.G. COLLEGE, KONDAGAON (C.G.)
• Name of the Head of the institution	DR. CHETAN RAM PATEL
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07786299226
• Mobile no	9981765005
• Registered e-mail	INFO@GGCKONDAGAON.IN
• Alternate e-mail	
• Address	GOVT. GUNDADHUR P.G. COLLEGE, NEAR FOREST OFFICE, KONDAGAON (C.G.)
• City/Town	KONDAGAON
• State/UT	CHHATTISGARH
• Pin Code	494226
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**SHAHEED MAHENDRA KARMA VISHWAVIDYALAYA, BASTAR, JAGDALPUR (C.G.)**
• Name of the IQAC Coordinator	**DR. PUROHIT KUMAR SORI**
• Phone No.	
• Alternate phone No.	
• Mobile	**8770264770**
• IQAC e-mail address	**PUROHITSORI@GMAIL.COM**
• Alternate Email address	

3.Website address (Web link of the AQAR (Previous Academic Year)	
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://ggckondagaon.in/Content/181_135_Academic%20Calendar%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.32**	**2022**	**23/08/2022**	**22/08/2027**

6.Date of Establishment of IQAC	**28/10/2022**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC	
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.It was recommended to make MoU with other institutions for upgrading the quality of the college, after which an MoU was made with the Government Swami Atmanand Postgraduate College, Narayanpur. 2.In the meeting of IQAC, it was recommended to provide a special coaching facility in the college for the preparation of students for various competitive exams and competitive exams like NET SET, under which special coaching named "VIDYADAAN" was started. 3.Keeping in mind the quality, a committee was formed in the IQAC meeting on IPR 5/11/2022. In the same session 2022-23, IPR workshop was organized in the college. 4.To resolve the special suggestions given by the students, steps were taken keeping in mind RO purifiers, cycle stands, facilities in the library and cleanliness of the entire college. 5.To promote research and innovation in the college, Research and Innovation Cell was formed on 10/2/2022.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
MoU with other Institutions. To work on a best practice. To organize several workshops/seminars.	The institute has achieved the desired chalked out plan for the session.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	06/02/2024

15.Multidisciplinary / interdisciplinary

Our institute is affiliated to Shaheed Mahendra Karma Vishwavidyalaya, Bastar, Jagdalpur and the programs offered by our institute are designed by the same university. We already have science, arts, commerce, and computer application faculties so we can easily adopt the multidisciplinary/interdisciplinary programs based on these faculties, if designed by the affiliating university.

16.Academic bank of credits (ABC):

Academic bank of credit system has better potential for our education system and it would definitely be adopted by our institute once implemented at the level of affiliating university.

17.Skill development:

Our institute belongs to the major tribal region of Chhattisgarh state. Kondagaon is famous for its local arts such as Bell Metal Works (Ghadwa Shilp), Terracotta, Wooden Arts etc. and thus it is known as 'Shilp Nagri'. With the help of experts of these arts some value added courses can be started for skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sharing the knowledge and information of Indian history, culture and languages would be worthy. Our institute is ready to communicate the Indian culture and traditions to our stakeholders.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institute focusses on outcome based education up to a certain

extent. Our students are realized about the overall learning outcomes with the help of assignments, seminars, projects, field works, academic tours etc. which ultimately leads to the achievement of respective program outcomes.

20.Distance education/online education:

We have exclusively implemented the online/distance education during lockdown period of Covid pandemic. Our faculty members have proper practice of using the ICT based tools including online platforms such as Zoom, Webex, Google Meet etc. for teaching and learning process. We have five smart classrooms and extra projectors at our institute. It is in the regular practice of our faculty members to take ICT based classes with the help of PowerPoint presentations for better understanding of concepts to the students. Thus, our institute is ready enough for distance/online education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**337**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1670**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1152**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**564**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**40**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**26**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3.28**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In our institution the programs are affiliated to Shaheed Mahendra

Karma Vishwavidyalaya, Bastar, Jagdalpur and hence all the departments are required to implement the prescribed syllabus.

The aim of departments is to deliver an effective curriculum through an effective combination and innovative methodology that begins with an initial assessment of the students' aptitude and processes according to a set of study plans based on detailed academic calendar.

The curriculum consists of a detailed breakdown of the syllabus for each departments. The course and work load of each department is allotted to concerned faculty on the basis of their

specialization.

Daily Diary: Faculty members of each department make and maintain the daily teaching diary for the syllabus covered in the class so that they can keep track on time to cover the syllabus.

Unit tests, quarterly and half yearly examination are conducted in our institution according to the

academic calendar to check comprehension of the students as stated in the objectives of the

curriculum.

The college encourages the students to use online sites like N-LIST, e-PG Pathshala, NPTEL etc. to get relevant informations, regarding their subjects.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is the back bone of teaching learning plan which is prepared by the senior

faculty members of the institute in accordance with academic calendar of the higher education

department and the affiliating university.

The academic calendar possesses: annual working days, monthly working days, Sundays,

holidays/vacations, semester breaks, internal examination plans for each class/semester, provisional date of practical examination and theory examination.

The curriculum includes unit numbers, class hours, content of the curriculum to be covered, text

books and reference books.

The institution strictly follows the academic calendar. Each department of our institution monitors the quality of teaching learning process by evaluating the activities on regular basis such as analysis of the result of each examination.

The academic calendar also provides special period of time for social and extracurricular activities based on environmental and other issues. It also includes the activities carried out by the NSS unit of our institution such as its 7 days camp.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution has courses in their respective curriculum that integrates cross cutting themes related to the gender equality, environment sustainability, human values and professional ethics. We offer various programs that help to educate the students on these cross cutting themes as well.

In many programs offered by our affiliating university, there are several topics which lead to sensitization towards the gender discrimination, human rights, social exclusion and women empowerment.

We have environmental studies paper at UG level to enhance the knowledge about environmental issues and also to develop the sense of responsibility toward the environmental conservation, which is compulsory to be cleared in three years of graduation.

Our college organizes several social events related to environment sustainability like Plantation, cleaning, check dam construction and spreads awareness through Street Plays, rallies etc. Many other activities are organized in the nearby villages by our NSS unit for the awareness of human values.

An internal complaint committee is available to receive the complaints and give counseling related to it. Our Institution also organises various programs for woman health and their personal development. Common rooms are available for girls in the institution with the proper amenities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	**E. None of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**E. Feedback not collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1670

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1042

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After classroom interactions and internal examinations, the slow and advance learners are identified and then facilitated accordingly. Special attention is paid during classroom teaching to the students learning at a slower pace than the average students. Additional classes are run for the slow learners to resolve their problems/doubts. We explain the slow learners with the help of ICT, models, charts, etc. so as to increase their knowledge. For ICT based teaching PPTs, animations, real images, virtual images, etc. are used. Very slow learners are suggested to memorize the contents by repetitive writing.

Advance learners are suggested to follow the standard books from library and soft copies of e-books are also provided by the Professors. They are awakened towards competitive examinations like NET, SET, GATE, UPSC, PSC, etc. Information of webinars, seminars and conferences are also shared with them to keep them updated and upgraded. They are advised to use online e-resources such as N-LIST, e-PG Pathshala, SWAYAM Online Courses, National Digital Library etc. Advance learners of postgraduate level are encouraged to be ready for Ph.D. programme after completion of master programme. Officers of State Services and Union Services are also invited to motivate our students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1670	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The focal point of our teaching learning methods is student. The college provides proficient learning experience to all the students. Doing practical is the most prominent way of experiential learning. Subject based practicals are conducted in the science faculty to realize the students about the scientific facts/principles. With the help of practical they verify the scientific laws and perform quantitative and qualitative analyses based on scientific laws/facts. In the same way, the students of geography are provided the practical knowledge.

Projects, seminars, assignments, field works, etc. are the effective ways of participative learning. Students of science faculty are given the opportunities of projects, seminars, assignments and field works. Social science students accomplish the projects based on survey/field work in various social aspects. Departmental seminars based on marketing strategies are organized for the students of commerce faculty.

Faculty members identify academically significant field visits and surveys and get them accomplished. To develop the sense of social responsibilities in students is one of the prime target of education and therefore NSS unit of the college sensitize the students for social responsibilities through direct participation of volunteers in various social activities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Various ICT tools such as interactive boards, overhead projectors

(OHP) and computer based projectors are used by teachers as an interesting, effective and convenient way of teaching and learning process. Power Point Presentations and audio-visual lectures prepared by the teachers are very promising ways for better understanding of students. Smart classrooms and projectors are available in the college for the ICT based teaching learning process. Moreover, the teachers uses their smart phones as ICT based tools. Personal laptops are also used by teachers for teaching purpose.

Chemistry department uses ChemDraw and ChemSketch softwares to draw the structures of molecules, Gaussian View software to show the 3D structure of molecules and Origin software to draw and edit the graphs.

In the zoology department ICT is used extensively during museum specimen studies. The living animals are shown live on a large screen and then compared with museum specimen morphology. In the present time due to the ban in dissection of animals, the process of dissection of various animals is shown to students through ICT based teaching. Similarly, the graphical representations of data, data analysis, diagram/picture study, map study, etc. are preferred by our teachers to be explained effectively through ICT.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

108 Years 02 Months

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is done in our college as per the instructions of affiliating University and Department of Higher Education, Chhattisgarh. It is done in the form of unit tests, assignments, seminars, projects, etc. which are conducted frequently to get the students ready for final examination. In order to this, halfyearly/ per-annual examination is also held.

The unit test is preferably conducted after the completion of each unit. Before internal assessment, various components of the assessment process are explained to the students so that they can score good marks. The part of syllabus or theme for the assessment, seminar or project to be covered in internal examination is informed to the students.

To ensure the fair conduction of assessment two invigilators are assigned to each room. The corrected answer sheets are verified at random by HOD to ensure proper valuation and discrepancy is redressed immediately, if any. After assessment the answer sheets, projects or presentations are shared with students to know their mistakes. They are told about what is missing in their answer/manuscript/project/presentation and how they could have improved their marks. Experiment records are prepared by student for the lab course and it is regularly checked.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Though, we have very transparent system for internal assessment, the students are properly addressed if any rightful grievance is there pertaining to the marks obtained in the internal assessment. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to the students with detailed remarks and suggestions for the improvement.

Any query of students regarding the evaluation is thoroughly addressed by the respective teacher. First, the unsatisfied students are individually heard and then explained about their marks allotment by respective professor. If any mistake was done by Professor during valuation, it is rectified and the result is updated accordingly. In case the student is still unsatisfied with teacher's valuation, the matter is discussed and resolved by respective faculty in-charge of internal examination. An internal exam committee is formed at college level for the smooth and transparent conduction of examination and thus the problems of students are finally attained by the committee, if not resolved at faculty in-charge level.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college ensures that Course Outcomes (COs) and Programme Outcomes (POs) are well understood by both teachers and students. These outcomes are prominently displayed on the college website for easy access. During IQAC and staff meetings, the significance of POs is emphasized, and teachers introduce COs to students at the beginning of each academic session, with ongoing discussions throughout the year.

In practical subjects, the relevance of COs and POs is highlighted through hands-on experiences related to industrial analysis, testing, and synthesis. First-year students are specifically introduced to POs at the start of their programs. Learning outcomes are periodically assessed through unit tests and half-yearly

examinations, with internal assessment results analyzed to identify areas for improvement.

To further support students, the Career Guidance & Placement Cell organizes awareness activities that inform them about job market opportunities and the connection between their academic programs and potential careers. This holistic approach ensures that students are not only aware of their educational objectives but also well-prepared for future career paths.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college continuously evaluates the attainment of Program Outcomes (POs) and Course Outcomes (COs) through various parameters, including internal and external examination results. This evaluation helps teachers identify both weaker and advanced students, allowing for tailored support. COs are further assessed through seminars, assignments, projects, and fieldwork, while POs are gauged by alumni employment data.

The Career Guidance & Placement Cell plays a crucial role in informing students about job opportunities and recruitment processes, and it also tracks graduates' job placements. Additionally, the cell encourages students to pursue higher studies, such as postgraduate and Ph.D. programs, and to prepare for competitive exams like NET, GATE, and UPSC.

Social awareness is another key parameter for evaluating POs, with the NSS unit promoting responsible citizenship among students. NSS volunteers have participated in significant events, earning accolades like the Governor's award. To ensure the effectiveness of teaching, a feedback system is in place, allowing students to provide input on their instructors, who then receive guidance for improvement. This comprehensive approach ensures that students are well-equipped for their future careers and societal responsibilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

405

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Govt. Gundadhur P.G. College Kondagaon, located in the Bastar division which is backward in

education & modern development, has been involved in various innovative activities for the students and teachers to bring the quality in education. It is always dedicated to develop and improve the abilities of its students and teachers through the available limited resources.

For the physical and intellectual growth of the students, the college organizes various activities such as yoga, sports, essay writing, painting, debate, speech, quiz competitions time-to-time. These platforms help the students to overcome their fear and the hesitation and also help them to groom their talent & hidden potentials.

For research and development work, a research center is established in the department of sociology under the supervision of Dr. Kiran Nuruti, which plays an important role for the welfare of backward and exploited tribes of Bastar region and also to get them achieve high status in society.

The college has active units of NSS, Red Ribbon & Eco club. With the aim of bringing awareness to the society these units organize various programs like plantation, Swachchha Bharat Abhiyan, Blood Donation camps, Traffic rules & Road safety awareness and voter awareness programs time to time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Gundadhur P.G. College, Kondagaon is committed to inspire the students for the development of moral values, their sense of responsibilities and the total development of students. To achieve these goals our institution has National Service Scheme unit, Eco club, Student Welfare Committee, Women Harassment Prevention Committee. These committees work in full capacity to achieve these goals.

In the beginning of each session we strategize the extension and outreach program. Through various activities of NSS we inspire the students to perform the social responsibilities. Every year the 7 day's NSS camp is organized in the nearby selected village.

The institution organizes various activities on different occasions like Blood Donation, Swachchhata Abhiyan, Voter Awareness Campaingn, Road Safety Program etc. In association with various social organizations Bhoomkal Day is organized every year in the memory of Amar Shaheed Veer Gundadhur, the leader of the major tribal freedom revolt of Bastar region, so that the spirit of patriotism can be awakened among students.

To promote the democratic values National Voter's Day is celebrated every year on 25th of January. Plantation is done every year by the college family in which fruity and shady plants are seeded through Eco club and Greenery Committee.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3863

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- There are 26 well-ventilated classrooms with adequate seating and electrical power. Our college has 11 classrooms, 5 smart classrooms, and 10 departmental classrooms.

- Laboratori`es: 6 (Chemistry, Botany, Zoology, Physics, Geography, Home Science)

- Computer labs: 1 (16-computer lab).

- Departments: There are 16 Departments covering various subjects within the College.

- Staff Room -01

- Administrative Section-03 (Principal Chamber, Establishment Section, Student Section for Administrative Activities)

- UGC and IQAC SECTION-1

- Information and help desk- The desk provides students and visitors with information about the various committees, departments, and their locations throughout the year.

- Amenities include:

  1. Information boards (5 total),
  2. R.O. supplemented drinking water stations (2),
  3. first aid boxes (2),
  4. Separate parking areas for two-wheelers and bicycles.
  5. CCTV cameras positioned throughout the campus at various points.
  6. Boys' and girls' common areas with minimal amenities.
  7. Ramp for students with disabilities.
  8. Group for students and staff on WhatsApp.
  9. Students' identification cards.
  10. System for submitting exam and admission forms online.
  11. Facilities for both indoor and outdoor sports and coaching.
  12. Separate restrooms for boys and girls on staff.
  13. Central library with 41286 text books/reference books/e-books and subscription of NLIST for free access of e-journals/e-books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Specification about area/size, year of establishment and user rate

Field/ Sports

Facilities

Area/Size

Year of establishment

User Rate (No of students using the facilities per year)

Basketball

College court

28m x 15m

1996

25

VolleyBall

College Hostel Ground

18m x 9m

1996

60

Chess

Sports room and chess board

5 Table

1999

40

Kabaddi

Ground and sports kit

13m x 10m

1990

50

Kho-kho

Ground and sports kit

27m x 16m

1990

40

Foot Ball

College Play Ground

120 yard

2000

40

Cricket

College Play Ground

Circle 30 yard, boundary 90 yard

2001

50

Carrom Board

Sports room and Carrom board

5 Table

1999

20

Badminton Court

College court

13.4m x 6.1m

2000

20

Athletics

Short put, high jump Pole, javelin ,disc

200m

2001

30

Specifications of the Gym: The college offers a variety of amenities for athletes and players. The college includes 560 square feet of open gym space. The following gymnasium features are present.

1. Bench press exercise -1

2. Butter Fly Machine -1

3. Dumbbell set Rubber -6set

4. Flat Bench

5. Multipurpose Bench

6. Multi Gym STN etc.

Students' cultural motivation: our institution offers a stage where students perform using their varied talents.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.28

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)
NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
0.059

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

135

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well established mechanism for upgrading and deploying information technology infrastructure. The college first, assesses the needs, number of students and staff and other end users. Institution frequently updates its IT facilities through various systems. For upgrading our institution 5 common classrooms are modified into smart class rooms, which will enhance interaction and increase students engagements in attaining knowledge. The classrooms are given advanced equipment and other essential facilities like complete surveillance system, LCD projectors, designed furniture, anti-virus for all computers, etc. The college has 25 computers and 1 laptop with access to internet that are updated with latest versions of essential software. The computers are connected with LAN. For major disorder and damage, computer technicians and service providers are hired for the up keeping and replacement. The steps like installation of antivirus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers. The Wi-Fi facility is provided to all over campus for all stake holders in free of cost. From time to time the website is updated and monitored by the website committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.94

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a structured system for managing its physical and academic facilities, overseen by faculty and skilled staff. Procurement policies align with Chhattisgarh's store purchase rules, ensuring quality and transparency. A purchase committee evaluates requisitions from department heads, finalizing the best tenders.

Infrastructure maintenance is handled by the Public Works Department

(PWD) and a building committee. The college features well-equipped laboratories funded by student fees, along with 26 classrooms, including smart classrooms, all maintained for cleanliness and equipped with ICT facilities.

The library contains over 41,000 books and offers access to e-journals, catering to both UG and PG students. Computer facilities include 25 computers with regular maintenance and FTTH internet.

Sports facilities include a gymnasium and playground, with equipment provided based on student needs. Hostels for boys and girls offer mess services, maintained through hostel funds and managed by wardens.

The canteen operates under a tender system, ensuring quality food. Ample parking is available for students and staff, while cleanliness initiatives involve NSS students and staff, supported by departmental maintenance of green areas and gardens.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

587

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`298`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`298`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`E. None of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

137

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students of Government Gundadhur P.G. College, Kondagaon has proper involvement and active participation in various types of programs organized by institute such as administrative activities, curricular activities and extra-curricular activities. Various types of committees have been formed in our college for successful operation of curricular and extra-curricular activities:

(i) Various Departmental Societies:

There are many departmental societies like Chemical Society, Ramanujan Mathematical Society,

Commerce Society and Social Science Council.

(ii) Eco Club: Eco club is formed in the college in which President, Vice President, Secretary, Co- Secretary are nominated which works mainly for environmental protection.

(iii) Red Ribbon Club: Red ribbon club encourages students to learn about healthy life style. The club also promotes for blood donation.

(IV) Sports Committee: For physical and mental development of students a sports committee is there in the college.

(V) Cultural Committee: Cultural committee is formed to provide the platforms to develop and groom the singing, dancing and acting potential in students.

(VI) National Service Scheme: A unit of National Service Scheme with 100 volunteers is established in our college in which the students get to learn about the social responsibilities, performing cultural programs, yoga, time management, art of speaking, public relation, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association that is contributing appreciably to the development of the institution through financial and other

supports/services despite its recent establishment.

Alumni Association purpose has following point wise purposes:

1. Book donation: Alumni Association donates old academic and competitive books. They also motivate others to donate their old books which are not used.

2. Alumni Interaction: Alumni association gives inspirations to the students to do better. Alumni are invited as resource person in various events for the guest lectures and panel discussion.

3. Placement and career guidance Association: Alumni share their experiences with the student regarding the career scope in various fields and help them to set their goals.

4. Alumni meet: We at Government Gundadhur P.G. College, Kondagaon have a tradition of inviting Alumni for annual Alumni meet in the month of February, every year.

5. Promoting Institute's events:

Alumni Association conducts various program at Govt. Gundadhur P.G. College Kondagaon such as Alumni Association promoted and inspired the NSS volunteer to spread the awareness among the peoples for Covid-19 Vaccination, Blood Donation and other activities.

6. Social and moral support:

Thus, the Alumni Association supports the students socially and morally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Board of Governing Body of our college meets periodically through its IQAC and discuss about overall development of the College. The main focus of the Governing Body is to decide the overall infrastructure development, strategic plans, academics goals, vision of the college and ensure all its mission. The Governing body through IQAC recommends to ensure the following aims:

- . A strategic function to adhere on the vision and mission of the college.
- Supervision, evaluation, recruitment of teaching and non-teaching employees.

To achieve our vision we have a closer relation between the education and life of people and which is reflected in our mission statement too. The mission objectives cover intellectual growth, creative thinking, character building, enhancing scientific temperaments and environmental concerns as foundation stones of lifetime learning process.

Research is being a prime concern of time and thus our students are encouraged to handle the micro project works so that they get motivated to step into higher education like Ph.D. programs which are having social relevance with scientific inputs.

Both the vision and mission of the College are in tune with the objectives of the higher education policies of the Nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The functioning of college is decentralized through academic

departments, IQAC, NSS and various Nother committees. In all the departments, the head of the department takes meeting with the professors of their related departments about the academic planning of the year, the co-curricular activities for students and the skill development of students. Professors are encouraged to execute the plan with their full potential.

Meetings with students are organized twice a year by the head of the department and professors and discuss about the practical examination, annual examination, internal assessment, solution of

syllabus and other problems. The students are asked for complaints and suggestions about the department.

Faculty wise time table is made for the graduation and post-graduation programs in commerce,

science and art faculties and it is monitored by Principal and IQAC. Subject wise time table is also prepared by each department for all the professors.

The college prepares academic calendar for each academic session in which the schedules for

admission, formation of student union, examination, vacation and various events are mentioned for the smooth functioning of system.

Major decisions of the college are taken by staff council to ensure best output.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- College is moving forward strategically for its growth. For the overall growth of college, various strategies/plans are being opted. One of the prime plans is to develop the college for research activities. Though, we were involved in research, we had three Ph.D. supervisor and related research centre (in Sociology), Dr. Devashish haldar (Economics) and Dr. Ashish

Asatkar (Chemistry).We planned to get research centres and Ph.D. Supervisor-ship for both the departments and their related eligible Assistant Professors and motivated all the professors to involve in research. To fulfill this aim, initially we subscribed few offline Journals but it was not cost efficient for us to cover the subscription of good number of journals so switched to e-journals of different subjects via N-List. We also purchased practical related equipment for Chemistry Department to facilitate the research.

- We have three approved research centres now. Three Ph.D. scholars are registered in Sociology under the supervision of Dr. Kiran Nuruti. Ph.D. . Also, two Assistant Professor (Mr. Purohit Kumar Sori and mr. Akash Wasnikar) has been registered for Ph.D. degree. We published few papers also in national and international journals.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is governed as per the Chhattisgarh Higher Education Department and University Grants

Commission (UGC).

- For the various activities, the college has heads of various departments, library and office under Principal. Under the HOD'S there are Assistant Professors, lab in-charge and lab technician.
- Librarian controls library with the help of Book Lifter. Books are arranged subject-wise. The books are distributed to students. College has a good collection of books of subjects, literature, current affairs and general knowledge and books are purchased every.

- Principal is the head of administrative section of college.

Head clerk i.e. assistant grade-1 is responsible to maintain all the office records. Office is divided into two section as establishment section/account section and student section.

- Regular posts are filled directly by government and the vacant posts are filled by college either as Guest Lecturer (Govt. funded).The selection is based on merit list prepared on the basis of marks of Master program, NET, SET/SLET, M.Phil. and Ph.D. and full transparency is adopted in the selection procedure.

- Various committees are formed for the planning and execution of academic, administrative,financial and extra-curricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

We have various welfare schemes for teaching and non-teaching staff and high priority is given to the implementation of those schemes in the favor of our employees. Such schemes include Group Insurance, Medical Coverage, Casual Leave (C.L), Earned Leave (E.L), Festival Vacation Leave, Summer Vacation Leave, Winter Vacation Leave, Paternity Leave, Maternity Leave, Provident Fund, Gratuity, Pension System etc.

All vacations for academic staff such as Summer Vacation, Winter Vacation, Diwali Vacation etc. are availed by respective staff. Since the college doesn't have its residential quarters, efforts are made to get them allot government quarters by district administration and consequently total five employees have government quarters. Also, newspapers and library facility are also allowed to be used by employees for their knowledge and personality development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching and Non-Teaching Staff in the college Job responsibilities and performance expectations are properly understood to all employees and they are motivated to fulfill the objectives by evaluating them based on their

performance.

The performance based appraisal and evaluation system is applicable to all the teaching staff of the college as per UGC's norms. It is carried out in a systematic way with proper format at the end of each academic year. The evaluation is based on Academic Performance Index (API) which includes academic activities, research activities, co-curricular and extra-curricular activities. The performance is evaluated at multilevel. It is first evaluated by Principal of the college, then by Additional Director, Regional Office of Higher Education and then finally by Commissioner, Directorate of Higher Education, Chhattisgarh.

Non-Teaching staff including Lab Technicians, Lab Attendant, Assistant Grade-I, II, III and class- IV are assessed as per college performance indicators. They are first evaluated by Principal of the college and then the confidential report is sent to Commissioner, Directorate of Higher Education, Chhattisgarh for evaluation.

Promotion of teaching and non-teaching staff is based on their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit is as follows:

Internal audit is a continuous process which is done after each financial year. Physical verification is carries out by college itself in the initial stage of the internal audit. Then internal finance committee verifies the financial data and physical items. Purchase Registers and stock registers are physically checked.

The internal audit of every department is done for clarity, authenticity, transparency and financial accuracy. Income/Expenditure is closely monitored from Bursar.

The college internal audit follows the strategy of restraint as far as the expenditure is concerned.

The Institution has formed a Purchase Committee for the purpose which opts a proper procedure for purchases. First tenders are published in news papers, then quotations are invited in sealed

envelopes, prices comparison chart is prepared and finally work order is given to lowest price

quoting firm. External audit is done for the funds received from external agencies like UGC, RUSA and JBS (Jan Bhagidari Samiti) Fund. After utilizing the fund, utilization certificate is received, then after completion of project it is audited by Chartered Accountant and finally audit report is submitted to concerned agency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has proper mechanism to ensure the effective and efficient use of available funds and resources. College receives proposals from different Departments/Units involving all the

teaching and nonteaching members of college. The college is having a well-defined and systematic procedure for effective and optimal usage of available resources, infrastructure and other facilities. The resource utilization and fund mobilization are monitored regularly by the head of the institution through statutory committees.

All the financial resolutions of college are regulated and recommended by the different committee members. The final decision is taken in governing body meeting before the starting of new academic session. Principal issues letter to all department for the tentative budget of the expenditure estimation for new academic session. After getting the proposals from different Department/Units including Sports, Library etc. the Principal call a meeting for the approval of proposals. The meeting involves all HODs, various committee in-charges, account in-charge, head clerk and Principal. The final commutative proposal is then forwarded to the governing body of the college. The governing body decides the final amount of expenditure and deploy it to various departments/committees of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1.It was recommended to make MoU with other institutions for upgrading the quality of the college, after which an MoU was made with the Government Swami Atmanand Postgraduate College, Narayanpur. 2.In the meeting of IQAC, it was recommended to provide a special coaching facility in the college for the preparation of students for various competitive exams and competitive exams like NET SET, under which special coaching named "VIDYADAAN" was started. 3.Keeping in mind the quality, a committee was formed in the IQAC meeting on IPR 5/11/2022. In the same session 2022-23, IPR workshop was organized in the college. 4.To resolve the special suggestions given by the students, steps were taken keeping in mind RO purifiers, cycle stands, facilities in the library and cleanliness of the entire college. 5.To promote research and innovation in the college, Research and Innovation Cell was formed on 10/2/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two major reforms in teaching learning process by IQAC are reflected by following examples:

1. Use of ICT:

IQAC motivates for ICT based teaching learning including use of Power Point Presentations and

audio-visual lectures for better understanding of students.

Six smart classrooms have been developed and sufficient projectors have also been made available to facilitate the ICT based teaching learning process. Seminars and webinars are organized via online communication platform in relevance to the educational needs, futuristic view and over all development of the students. Students are advised to use online e-resources such as N-LIST, e-PG Pathshala, SWAYAM Online Courses, National Digital Library, etc.

2. Innovative Teaching:

IQAC suggests innovative teaching learning methods such as Field works, Project works and Demonstrations. Students of All the Master programs are guided to make projects and presentations on various topics of subject to enhance the knowledge of subject and to develop the writing skill so that they can be benefited if registered for Ph.D. For project, they are taught how to prepare objective, hypothesis and methodologies. Students are informed about fundamental tools in research such as research articles, journals, references, Sodhganga, e-SodhSindhu etc. and their uses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The gender equity is promoted and maintained among staff members. Gender equality is also kept in mind while allocating any responsibility to staff members. Even the major responsibilities like superintendent of examination, admission in-charge are given to male as well as female staff members. All the employees are instructed to be gender sensitized in their action as well as behaviour. Also, NSS organizes various programs/activities on women safety, awareness and equality.

Women Empowerment and Harassment Protection Cell is there to ensure the protection of women's right and prevent their harassment. Women

safety is a serious concern at any college campus and thus the safety of girl students is also at top priority in our college. College provides a comprehensive range of security and amenity especially for the girl students. For this purpose, the college buildings have been equipped with CCTV cameras.

The Women Empowerment and Harassment Protection Cell organizes seminar for women's awareness time to time. The cell organizes women's day as a big occasion to spread the awareness among the women and boost up their moral. Girl students are given regular information about their rights, sexual assault and its prevention.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For solid waste management, dustbins are kept at galleries throughout the college builds, offices and departments. All the staff members and students are advised to use dustbins to manage the solid wastes. Also, the colour coded dustbins are installed in open campus. Green coloured dustbins are used for wet and biodegradable wastes (though very less in campus) such as wastage of lunch box,

canteen's items, papers, etc. Blue dustbins are used for disposal of non-biodegradable wastes such as plastic wrappers and plastic items, however the single use plastic is ban in campus to minimize the plastic waste.

Emptying and cleaning of the dustbins are done every day. The wastage of dustbins are handed over to Municipal Corporation for recycling. The Municipal Corporation collects the wastes every day.

The college has no scope for biomedical waste, e-waste and radioactive waste.

Plenty of chemicals are released from chemistry laboratory which can be potentially dangerous if combine with drainage system and contaminate the water. Thus, to avoid the surface water contamination from hazardous chemicals released from the chemistry laboratory, a soak-pit is established outside the lab. The soak-pit is directly connected with the drainage system of chemistry lab.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | B. Any 3 of the above

    1. Restricted entry of automobiles

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	B. Any 3 of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

"Preamble of the constitution" is displayed on the college building to spread the unity, tolerance and harmony towards various diversities such as cultural, regional, linguistic, communal, etc. Also, on the occasion of constitution day on 26th November all the students and employees take oath to follow the preamble of constitution.

We celebrate the National Unity Day on 31st October on the occasion of Birth anniversary of 1st wise primeminister of India Sardar Vallabh Bhai Patel to spread the message of national unity.

Every year on 2nd October, the birth anniversary of Mahatma Gandhi, message of harmony is spread and the students are sensitized against the untouchability.

Every year during the celebration of Independence Day and Republic Day the students and employees are sensitized towards the values, rights, duties and responsibilities towards the constitutional obligations.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A discipline committee is there to maintain the discipline among staff and students. It upholds the moral values and ensure to comply with rules and regulations.

"Lok Seva Guarantee" scheme is applicable in our college under which we ensure the timely completion of any duty. The time limit for each activity is displayed at the entrance of main building for the stakeholders.

A "Right to Information Cell" is there to maintain the transparency in work. It forewarns the staff to perform their duties honestly and according to the rules.

Anti-Ragging Committee is there to prevent the rights and freedom of junior students.

Women Empowerment and Women Harassment Protect Cell is established in order to sensitize the staff and students for gender equality and prevent their harassment.

To sensitize the staff and students towards environmental responsibilities several activities like plantation, cleaning, electricity saving and water saving campaigns are conducted and an Eco Club dedicated to environment protection is also formed.

To sensitize the students and staff towards social responsibilities, a very active NSS unit is there. It motives them for social responsibilities and awareness such as cleanness, environmental protection, awareness on pandemic, awareness on vaccination, self-dependence, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code	B. Any 3 of the above

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We celebrate various commemorative days, events, festivals at our college campus. Students are realized the importance of such programs and they are encouraged to participate. The motives behind such events are to keep our students updated and make them aware about important events. Yoga-day is celebrated on 21st June to make our staff and students healthy and immune by such practices.

World Environment Day and World Ozone Day are celebrated on 5th June and 16th September, respectively, to make our students and staff members aware about the environmental issues and their possible role in its protection. Hindi Diwas and Chhattishgarhi Rajbhasha Diwas are celebrated to promote Hindi and local languages among students. Bhumkal Diwas is celebrated to recall the contribution of local rebel Amar Shheed Veer Gundadhur in freedom fight. As AIDS is incurable and transmissible decease, awareness about its protection is must among youth and thus AIDS day is organized on 1st December. we celebrate National Science Day on 28th February and Mathematics Day on 22nd December. Women's day is celebrated on 8th MARCH to make our girl students and women staff members aware about the sexual harassment any disgraceful act against them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

  - **?????????"**

2. Objectives of the Practice

The practice aims to prepare students for competitive examinations by enhancing their knowledge, skills, and job-oriented competencies.

3. The Context

The practice was designed to address the need for structured guidance and support for students in preparing for competitive exams, particularly in an increasingly competitive academic environment.

4. The Practice

  - **?????????" provides specialized coaching, study material, and mentoring to students, helping them excel in competitive exams. Its uniqueness lies in its focus on bridging gaps in access to quality preparation resources in the Indian higher education landscape.**

5. Evidence of Success

A notable increase in the number of students qualifying for competitive exams, with many achieving top ranks, demonstrates the

effectiveness of the practice.

6. Problems Encountered and Resources Required

Challenges include limited availability of expert mentors and funding for materials. Additional resources and including technology, are required for scaling the initiative.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The "?????????" initiative is a distinctive practice of the institution, focused on preparing students for competitive examinations. This practice reflects the institution's commitment to bridging educational gaps and equipping students with the knowledge, skills, and confidence needed for success in competitive exams. Recognizing the increasing demands of competitive academic environments, "?????????" offers specialized coaching, comprehensive study materials, and personalized mentoring. This holistic approach ensures that students from diverse backgrounds receive quality guidance tailored to their needs.

The uniqueness of this practice lies in its emphasis on creating equal access to quality preparatory resources, particularly for students who may otherwise lack them. By fostering a learning environment that prioritizes competitive exam success, the institution aligns itself with the broader goal of enhancing students' employability and career prospects.

The success of "?????????" is evident in the increased number of students qualifying for various competitive exams, with several achieving top ranks at both state and national levels. However, the initiative faces challenges, including limited access to expert mentors and financial constraints. To overcome these obstacles and

scale the program, the institution continues to explore additional resources, such as technology integration and faculty training.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan for Next Year: "?????????"

To expand and enhance "?????????," the institution will implement the following actions:

1. Expand Mentorship

 Recruit more expert mentors, including alumni and industry professionals, to increase personalized guidance.

2. Integrate Technology

 Launch an online platform offering digital study materials, recorded lectures, and mock exams to enhance accessibility.

3. Update Study Materials

 Collaborate with subject experts to expand materials, covering a wider range of exams like UPSC and SSC.

4. Track Performance

 Implement periodic assessments and a feedback system to monitor student progress and adapt the curriculum as needed.

5. Mobilize Resources

 Seek funding through government schemes, CSR, and alumni donations to address financial constraints and secure necessary resources.

6. Train Faculty

 Conduct workshops to enhance faculty mentoring skills, ensuring better support for students preparing for competitive exams.

These steps aim to scale the "?????????" initiative, providing more students with the tools to excel in competitive exams and boosting overall program success.